

## Binding Registration for New Exhibitors

Exhibitor: \_\_\_\_\_ Phone: \_\_\_\_\_

Zip Code / City: \_\_\_\_\_ Fax: \_\_\_\_\_

Street: \_\_\_\_\_

E-mail / Internet: \_\_\_\_\_

Manager / First Name / Last Name / Registration Office (No.) \_\_\_\_\_

Person in charge of trade show / Phone: \_\_\_\_\_

### Important – imperative to fill out! **PRODUCTS:**

**Should the invoice recipient's address differ from the registered company, please list the actual invoice recipient:**

**Your VAT NO./**Company: / Registration Office / Registration Office Number: \_\_\_\_\_

Address: \_\_\_\_\_

### We would like to book the following trade show booth:



#### Basic Complete booth € 496,- per m<sup>2</sup>

Exhibitors may rent a complete row booth starting from a dimension of 10 sqm and upwards or corner booth starting from a dimension of 12 sqm and upwards featuring the following equipment: booth constructions, booth walls with single company logo (if provided), furnishings, carpet (anthrazit), lighting, alternating current power socket (up to 2KW) includes consumption, mandatory entry, free product presentations on our integrated platforms. Please ask for free capacities.



#### Premium Complete booth € 656 per m<sup>2</sup>

Exhibitors may rent a complete row booth starting from a dimension of 10 sqm and upwards or corner booth starting from a dimension of 12 sqm and upwards featuring the following equipment: booth constructions, booth walls with full covered printing/company logo, furnishings, carpet (anthrazit), lighting, alternating current power socket (up to 2KW) includes consumption, mandatory entry, 42" flatscreen, additional lighting of the booth-pillar, Information counter, free product presentations on our integrated platforms. Please ask for free capacities.



#### Area for exhibitors stand construction € 348,- per m<sup>2</sup>

Corner booth starting from a dimension of 12 sqm / two sides open corner booth starting from a dimension of 24 sqm, free product presentations on our integrated platforms. Please ask for free capacities.

#### Required space:

sqm \_\_\_\_\_ m x \_\_\_\_\_ m = \_\_\_\_\_ sqm \_\_\_\_\_ booth no.

Front Depth Overall

If no trade show booth system or any other complete trade show booth is brought and no back wall and sidewall is utilized, plastic coated booth-walls (€ 79,-/sqm – System Oktanorm Maxima) must be booked by the exhibitor. Trade show displays and folding booths do not count as a complete booth or booth system. A booth system may be rented from the host.

#### Do you own a booth?

Yes  No

#### A water and sewage connection is required ? (Cost: € 350,-)

Yes  No

#### Electricity Order:

**Alternating current connection**  
220 V up to 2,0 KW includes consumption and 1 shook-proof socket € 265,-

**Alternating current connection**  
220 V up to 3,5 KW includes consumption and 1 shook-proof socket € 285,-

Please book the electric power supply about our exhibitor guide. You will receive the exhibitor guide after your binding registration!

Exhibits exceeding the height of 2,50 m must be disclosed (absolutely notifiable in our exhibitor guide)

#### Mandatory Entry – € 300,-

The mandatory entry consists:  
-free invites for your customers  
-1/1 page corporate information (no advertisement) in our congress-program incl. company's name, the company's logo (if provided), Internet address, phone number, a short company profile, exhibition hall location, and booth description. Your corporate information in ORGATEC congress-program in addition.

Eligibility requirements and general terms and conditions of business of the Messesges. Bauen & Wohnen mbH, have been presented and will be accepted (see reverse side). Every applicant who acts as agent accepts the claims of Messesges. Bauen & Wohnen mbH regarding the mentioned exhibition. All quoted prices count plus sales tax and are due in the period allotted.

City/ Date \_\_\_\_\_ Signature / Company Stamp (Repeat Signature in Print) \_\_\_\_\_

Companies that are not registered: Who is the owner? (Owner's Signature / Print Name) \_\_\_\_\_

# Excerpt of General Terms and Conditions and Trade Show Conditions

## 1. Contract Conclusion

- 1.1 By filing the application and observing the application deadline that is published by the trade show organization, the renter hands in his/her leasing contract to the host. If no deadline is known, the deadline is the date 4 weeks prior to the trade show. The renter is bound to the offer until the host accepted.
- 1.2 By handing in the application, the renter is obligated to the general trade show conditions, the „Special Trade Show Conditions“, and the respective rules of the house of the trade show location.
- 1.3 The binding leasing contract becomes legally effective by the written authorization of the host. Differing from the application, the host has the right to changes according to the respective local and objective conditions of the trade show. If a factual justifiable reason is given, the host may change the form and size of the booth and may impose conditions regarding the placement and design of the booth. The applicant has no legal claim on a contract conclusion. Regarding the respective trade show, the host has the right to confine the number and/or criteria of the exhibitors. The renter has no claims to include a competition clause to exclude competitors.
- 1.4 The host may resign unilaterally taking immediate effect if personal and factual prerequisites of the renter, the contract is based on, are altered.
- 1.5 After the acceptance of the application the renter will be informed in writing about the location, size, and possible configuration conditions of the booth. The host has the right to revoke previously made promises like technical, organizational, fire safety, or architectural matters. The renter will be provided with adequate replacements and reimbursements if possible. Even if a written consent about a booth location has already been made, the host still has the right to revoke his/her promises if severe reasons exist. Renter's claims for the abatement of rent are impossible in this case. If the renter does not object against form, size, and booth location within 5 days of the reception of notification, any objections are void.
- 1.6 The distribution of advertising material outside the booth boundaries is not permitted.
- 1.7 Co-exhibitors that are not registered and who employ independent personnel must pay a subsequent fee of € 600 immediately. The invoice is transmitted in writing and payment is due to the host within the deadline mentioned above.

## 2. Cancellation

- 2.1 The exhibitor vouches to pay 50% of the booth rent if cancellation is made up to 12 weeks prior to the beginning of the trade show and in full if cancellation is made after this date.  
If the booth has been left vacant, the full booth rental must be paid even if the host assigns the booth to another party. In this case, the host allocates the rent calculations with those of public institutions. Companies that do not occupy the rented booth are bound to put the booth into an appropriate trade show condition. If this is not done, the host has the right to decorate the booth on the renter's behalf and costs. The exhibitor may announce a substitute exhibitor, although the substitute exhibitor may be rejected by the host without further justification. A cancellation must be made via certified mail. Basically, the renter is

obligated to prove minor damages to the host.

- 2.2 The contents of the registration and booth placement notification are fully accepted by the renter if the lessor does not receive a written objection within 5 days of notification.

## 4. Prices and Payment Conditions

- 4.1 The rents and costs result from the registration and the special trade show conditions.
  - 4.2 The host has the right to impose a prepayment of the booth rent 10 days after registration. Fifty percent of the total amount due must be paid to the host at the latest 10 days after the invoice issue date. The other 50% must be paid at the latest 8 weeks prior to the trade show opening. Invoices that are issued less than 8 weeks prior to the trade show opening must be paid in full immediately.
  - 4.3 If the renter delays the payment, he/she is obligated, independent of possible damages, to pay a default interest that is 8% higher than the market rate that is fixed by the Deutsche Bundesbank. **Previously agreed to rebates do not apply in case of delayed incoming payments.**
  - 4.4 If the renter delays the payments and the host grants the renter a 10 day extension time in writing, the host has the right cancel the contract. In this case the renter is obligated to pay a compensation amount as mentioned in chapter 2.1.
  - 4.5 In case of delay of payment the renter and the host agree on a lien until the complete payments have been received by the host. The lien is referenced in favor of the host on the items that are brought to the trade show by the renter. By setting a time limit of 10 days in writing, the host automatically receives the right to exploit the items that are listed in the lien at their discretion.
  - 4.6 Proven costs of consumption, usage, and fringe benefits must be paid immediately.
- ## 5. Special Booth Designs
- 5.1. The registration of booths with designs that are untypical for trade shows or double-stacked will be calculated with a 50% surcharge on the booth surface area.
  - 5.2 Individual booth construction must comply with the general building regulations for trade show constructions.

## 6. Renter Duties

- 6.6 For the whole duration of the trade show the renter must clearly mark and label the trade show booth with the name and address of the renter.
  - 6.7 The renter is liable for all damages that he/she or an employed associate cause within the boundaries of the trade show area. Drilling holes in walls and floors is strictly prohibited.
  - 6.8 The booth construction concept must be developed in a way that insures adjacent exhibitors to advertise acoustically and visually unrestricted. However, in case restrictions occur the host may terminate the booth and/or facility operation.
- ## 7. Set-up, Dismantling, Booth Maintenance
- 7.1 The renter has to comply with the deadlines of the special trade show conditions. If the renter does not comply with the booth set-up deadline, the renter loses the claim of operating a trade show booth without substitution. The host's claim of a total rent payment remains in force. If no other special trade show conditions are stipulated, it is agreed that the set-up of the trade show booth must begin at the latest 12pm one day prior to the beginning of the tradeshow. If not, chapter 2.1 will be executed. Prior to the official end of the trade show the renter must not dismantle the booth. During the entire trade show, the renter is obligated to operate the booth according to the terms agreed upon.

If the renter's behavior differs from these terms, he/she is obliged to pay a € 1,850 contractual penalty to the lessor.

## 10. General Regulations

- 10.1 The host did not effect an insurance for the benefit of the renter. The renter him/herself decides about appropriate insurance protection for the items brought and traffic safety duties that must be guaranteed.
  - 10.2 The liability of the lessor is confined to gross negligence or personal damages, if legally feasible. For this, evidence of the lessor's gross negligence must be provided.
- ## 11. Forfeiture Clause
- 11.1 The renter forfeits his/her claims of a signed leasing contract against the lessor, if the renter does not notify his/her claims within 10 days after the end of the trade show.
  - 11.2 Agreements that differ from the general and special trade show conditions must be in writing to be in legal effect.

## 12. Place of Fulfillment and Jurisdiction

The place of fulfillment and the jurisdiction for judicial differences between renters and lessors/host is the city of Bremen.

**The preceding sections are only an excerpt of the general terms and conditions. The complete general terms and conditions may be ordered from the host. Even if the complete general terms and conditions are not ordered, it will be assumed that the complete content of the general terms and conditions are mutually accepted.**

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